

# A Catholic College for Girls Year 7 – 13



## ***Enclosed is information on:***

- **Enrolment Timelines for Year 2025 Placements**
- **Teaching & Learning Programmes**
- **Year 7/8 Faculty**
- **Student Support Services**
- **College Contributions for local students in 2024**

## **Enrolment Timelines for Year 7, 2025 Placements**

**Tuesday 27 Feb 2024**  
**Wednesday 28 Feb 2024**  
**Thursday 29 Feb 2024**

**Tour Times:**  
**9am & 10am each day**

**Friday 15 March 2024**

**Wednesday 10 April 2024**

### **Open Day Tours**

Welcome followed by guided tours -

Barat Technology/Visual Arts and Science Building, Swimming pool, Gymnasium (under construction), Music Building, Year 7&8 classrooms

**Online tour bookings** will be advised on our website and will open a few days beforehand. Please check this web page in February 2024.

Enrolments for Years 7 and limited places for Year 9, 2025 intake  
**CLOSE at 3.00pm.**

Families with an offer of place are required to **confirm acceptance** of that offer by this date. Failure to do so will see your enrolment place forfeited. Term 1, 2025 financial contributions are also due by this date. Please note this date for your own family budgeting purposes.

## YEAR 7-13 LEARNING AREA PATHWAYS 2024

FACULTY	NCEA ACHIEVEMENT STANDARDS/UNIT STANDARDS					
	YEARS 7/8	YEAR 9	YEAR 10	Year 11	Year 12/LEVEL 2	Year 13/LEVEL 3
<b>RELIGIOUS EDUCATION</b>	<b>RE</b>	<b>RE</b>	<b>RE</b>	<b>RE</b>	<b>RE</b>	<b>RE</b>
<b>ENGLISH</b>	<b>English</b> Or <b>Junior ESOL</b>	<b>English</b> or <b>Junior ESOL</b>	<b>English</b> or <b>Junior ESOL</b>	<b>English</b> or <b>Year 11 ESOL</b>	<b>English</b> or <b>Year 12 ESOL</b>	English or Year 13 ESOL
<b>COMMERCE</b>			Business Studies	Accounting Economics	Accounting Economics	Accounting Economics
<b>THE ARTS PERFORMING ARTS</b>	<b>Music</b> <b>Dance/Drama</b>	Music Dance/Drama	Music Dance Drama	Music Dance Drama Media Studies	Music Dance Drama Media Studies	Music Dance Drama Media Studies
<b>VISUAL ARTS</b>	<b>Visual Art</b>	Visual Art	Visual Art	Visual Art Design & Photography Introduction	History of Art Design Painting Photography	History of Art Design Painting Photography
<b>HEALTH and PHYSICAL EDUCATION</b>	<b>Health &amp; PE</b>	<b>Health &amp; PE</b>	<b>Health &amp; PE</b>	Physical Education	Physical Education Health Education	Physical Education Health Education
<b>LANGUAGES</b> Half year of each In Year 7&8	<b>Chinese</b> <b>French</b> <b>Spanish</b> <b>te reo Maori</b>	Chinese French Spanish te reo Maori	Chinese French Spanish te reo Maori	Chinese French Spanish te reo Maori	Chinese French Spanish te reo Maori	Chinese French Spanish te reo Maori
<b>MATHEMATICS and STATISTICS</b>	<b>Mathematics</b>	<b>Mathematics</b>	<b>Mathematics</b>	<b>Mathematics</b> Mathematics towards Calculus	Mathematics - towards Calculus - towards Statistics	Calculus Calculus Advanced Statistics Statistics Advanced
<b>SCIENCE</b>	<b>Science</b>	<b>Science</b>	<b>Science</b>	<b>General Science</b> Additional Science	Biology Chemistry Physics	Biology Chemistry Chemistry Advanced Physics
<b>SOCIAL SCIENCES</b>	<b>Humanities</b>	<b>Humanities</b>	<b>Humanities</b> Geography	Geography History	Geography History Classical Studies Travel & Tourism*	Geography History Classical Studies Travel & Tourism*
<b>TECHNOLOGY</b>	<b>Technology</b>	<b>Technology</b>	Design & Visual Com Computer Science Construction & Materials Food Innovation	Design & Visual Com Computer Science Construction & Materials Food Innovation	Design & Visual Com Computer Science Construction & Materials Food Innovation	Design & Visual Com Computer Science Construction & Materials Food Innovation
<b>GATEWAY</b>					Gateway*	Gateway*

\* Yr 12 & Yr 13 may choose only one subject marked \* unless approved by the Dean

Compulsory subjects are in **BOLD**

## Teaching and Learning Programmes

Baradene College is an academic school where achievement at the highest level is valued, and the diversity of student ability is acknowledged. Students' achievement at the College places it as a leading Catholic academic College in Auckland, New Zealand.

### Curriculum Goals

The College is committed to:

- meeting National Curriculum goals and objectives and giving due recognition to New Zealand's dual cultural heritage.
- offering its students a broad general education which will enable them to specialise later in the fields of their choice.
- providing holistic courses of study that educate the students academically, spiritually, physically and emotionally.
- embedding in all its courses of instruction the philosophies of Sacred Heart education.
- ensuring that courses of study at each level will allow every girl to develop her talents as far as she is able.
- putting in place programmes that will assist individual students to overcome their difficulties.

For further curriculum information please see our website: [www.baradene.school.nz/curriculum](http://www.baradene.school.nz/curriculum)

### ACHIEVEMENT STANDARDS

Individual NCEA (National Certificate of Educational Achievement) subjects are subdivided into Achievement Standards. Each achievement standard will be assessed either internally, within the school year, or externally in the NCEA national examinations at the end of the year. Each achievement standard earns credits which contribute to a Level 2 or 3 NCEA qualification.

Year 10	Literacy and Numeracy corequisites each worth 10 credits
Year 11	Baradene internal assessments will run throughout the year and Baradene examinations will be held mid-year and at the end of year
Level 2 NCEA	60 credits at Level 2 plus 20 credits at any other level
Level 3 NCEA	60 credits at Level 3 plus 20 credits at Level 2 or above

## Year 7/8 Faculty

### Structure

- Eight Year 7 classes led by the Dean of Year 7
- Eight Year 8 classes led by the Dean of Year 8
- Year 7&8 Academic Dean

### What Baradene College - Year 7/8 Faculty Has To Offer

- A Catholic Education programme.
- Committed Staff.
- High standards which promote learning.
- A strong emphasis on Numeracy, Literacy and Science. Specialist teachers for all subjects.
- The ability to deliver the best possible education academically, socially, culturally and spiritually.

- Excellent facilities to enhance learning – Auditorium, Performing Arts facilities including Conservatoire de Musique, Science/Visual Arts & Technology building, gymnasium and sports facilities, ICT suites, swimming pool and a vibrant library.
- A culture of positive regard.
- A wide coverage of sporting codes.
- Varied cultural opportunities.
- Foreign language classes.
- A strong outdoor education programme.
- Music for all students.
- Oral Communication Exams through the New Zealand Speech Board.
- Enrichment classes.
- 21<sup>st</sup> Century skills via Digital Technologies Curriculum/**Makerspace** will be a state-of-the-art hub where our students can develop STEM skills by designing, inventing and creating physical and digital products for both curriculum subjects and extra-curricular projects.

### **How will the teacher work out where your child is at?**

The teacher will continue to use many different ways to find out where your child is at in reading, writing and maths. This includes:

- using a range of formal tests/assessments
- watching your child working in the classroom
- talking with them about their learning
- your child assessing their own and each other's work.

Some children will need more time and support to work towards the expected standard. The teacher will work together with you and your child to help them to achieve their next learning goals.

### **Working together with your child's teacher**

You have an important role to play in your child's learning.

Having a good relationship with your child's teacher, clearly understanding where your child is at and working together to support your child's learning will help them do their best.

### **Questions you could ask the teacher:**

- How well is my child doing?
- What can they do well?
- What do they need help with?
- What are they going to learn next?
- What do you need to know about my child to help them in the classroom?
- How will the school support them?
- What can I do to help at home?

### **Curricular Subjects**

Religious Education  
English  
Mathematics  
Art  
Science  
Social Studies

Health and Physical Education  
Technology  
The Arts – Visual Art, Dance and Drama  
Languages: French, Chinese, Spanish,  
Te Reo Maori  
Digital Microsoft accredited

### Extra Curricular Activities

Speech Competitions/Debating  
Road Patrol  
Trash to Fashion  
Student committees  
Orchestra  
School sports days  
Feast of the Sacred Heart performances  
Involvement in inter-house competitions

ICAS Competitions  
Dance Groups  
Sports Teams  
Junior Choir  
Music Academy  
La Fete  
Kapa Haka

### Education Outside the Classroom

Year 8 Camp  
Retreats  
Sports Exchanges

Masses  
Trips out of the classroom to support learning

### What Is Our Vision For Your Daughter While She Is In Our Year 7/8 Faculty?

- To provide her with the best educational opportunities so that she may continue to achieve to her potential across a wide range of curriculum areas.
- To introduce her to new experiences, friendships, studies and interests.
- To provide her with a dynamic, secure and friendly, positive learning environment.

### What Do We Hope For You And Your Daughter?

- We hope all students approach their education at this school with determination to succeed to the best of their ability.
- We hope all students take up and participate in the range of opportunities offered in the school.
- We hope all students give of their best effort at all times.
- We hope we can build strong partnerships with both girls and parents to best meet the needs of your daughters.
- We know without doubt your daughter will enjoy her years at Baradene College.

## Student Support Services

Pastoral support, advice and guidance are available from a team of specialist staff who serve to respond to the needs of individual students. These include:

- Principal
- Director of Student Support Services
- Director of Administration
- Director of Teaching and Learning
- Director of Assessments
- Director of Mission
- Deans/Homeroom Teacher
- Learning Support Staff / School Counsellors / Careers Adviser

### 1. PASTORAL CARE

The Dean of each year level has the overall responsibility for that year level and works together with the Director of Student Support Services, the Homeroom and subject teachers to monitor the students' progress at that level. The Dean is the first contact for students and their parents, should concerns arise about any aspect of their schooling. The Homeroom teacher provides pastoral guidance for the students, encourages participation in school activities, and models for students the special character of the school.

The Director of Mission and Counsellors at Baradene provide students and parents with assistance in a range of areas to enable each student to achieve her full potential in a caring environment.

## 2. CAREER COUNSELLING

A Careers Adviser is available to provide students with the necessary information to make decisions in course selection. This ensures students have appropriate pathways to training courses, tertiary education and career opportunities.

## 3. LEARNING SUPPORT

There are many reasons why students need support to improve their ability to learn. The responsibility of learning support staff is to ensure that students are provided with opportunities to have their learning needs met at Baradene.

# Academic Scholarships 2025

### **Baradene College Limited Junior Academic Scholarship at Year 7**

The Board of Baradene College Limited offer an Academic Scholarship each year at Year 7. The scholarship is open to all girls who have an established connection to the Catholic Church. Scholarship examinations in English and Mathematics are held each year and shortlisted candidates will be interviewed.

The value of the Scholarship is equivalent to 67% of Parent Financial Contributions.

**The closing date for this Scholarship is Friday 15 March, 2024 with examination date to be confirmed.**

### **Baradene College Limited Academic Scholarship for Entry into Year 9**

The Board of Baradene College Limited offer an Academic Scholarship each year to a student entering into Year 9. The scholarship is open to all girls who have an established connection to the Catholic Church. Scholarship examinations in English and Mathematics are held each year and shortlisted candidates will be interviewed.

The value of the Scholarship is equivalent to 67% of Parent Financial Contributions.

**The closing date for this Scholarship is Friday 15 March, 2024 with examination date to be confirmed.**

### **Baradene College Limited – Special Character Scholarships at Year 7**

The Board of Baradene College Limited offer two (2) Special Character Scholarships which will be awarded each year to new students entering Year 7.

The Scholarship is open to all girls who have an established connection with the Catholic Church.

Scholarship examinations in English and Mathematics are held each year and shortlisted candidates will be interviewed to assess their potential contribution to the Special Character of the College.

Scholarships are awarded for seven years, subject to annual review.

The value of the Scholarship is equivalent to 75% of Parent Financial Contributions.

**The closing date for this Scholarship is Friday 15 March, 2024 with examination date to be confirmed.**

**Application forms can be found on the website under ENROL/Baradene Scholarships**





## CATHOLIC DIOCESE OF AUCKLAND

### INFORMATION FOR PARENTS / CAREGIVERS SEEKING PREFERENCE of ENROLMENT at CATHOLIC SCHOOLS

The following information is given to assist parents/caregivers seeking to gain preference of enrolment at a Catholic school

- In seeking preference of enrolment at a Catholic School you need to make a commitment to actively supporting your child in his/her faith formation and the practices of the Catholic Church.
- The Diocesan Preference Certificate needs to be signed by a Parish Priest or other authorized agent of the Bishop. It is normal practice to make an appointment with the Priest.
- A new Preference Certificate is required for each child in the family.
- Preference Certificates are school specific, in that the name of the school, the family intends to make an application for enrolment, must be specified on the Certificate. If you intend to apply for enrolment at a number of different Catholic schools you should have the required number of Preference Certificates and ask the Priest to sign these during the one interview.
- A new Preference Certificate is required for transfer to another school e.g. primary to secondary school. In some exceptional circumstances the preference status of your children could change.
- The school keeps the Preference Certificate – not the family.
- If you are applying for preference of enrolment under criteria 5.3 which reads *At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised*, it is important to recognize that one parent/guardian being Catholic is not sufficient in itself to guarantee that preference will be granted. The second part of the sentence has equal weight with the first.
- If you are applying for preference of enrolment under criteria 5.4:
  - ❖ The significant adult must be a close family member who is actively involved in your child's upbringing; a practicing Catholic and live close to you so that they can actively support your child's faith formation and practices of the Catholic Church by taking your child to Sunday Masses and supporting other school and parish initiatives.
  - ❖ This significant adult needs to accompany you to the meeting with the Priest when seeking preference of enrolment.
  - ❖ It is the responsibility of the significant adult to provide some evidence to show they are an active member of the Catholic Church, if not personally known to the person granting preference of enrolment.
- Priests/ Bishop's Agents grant preference and they are the only person who may do so. Schools then decide which students they will accept for enrolment.
- Attendance at a Catholic school by non-preference students is not grounds for seeking preference of enrolment at another Catholic school.
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## New School Wardrobe Uniform Shop “Stables”

The Uniform shop at the “Stables” on the Baradene campus adjacent to the Centennial and Barat buildings is now up and running.

Uniforms can also be purchased via our **ONLINE SHOP** at [www.baradene.school.nz/buy-baradene-category/uniform](http://www.baradene.school.nz/buy-baradene-category/uniform)

### UNIFORM TRADING HOURS

#### Normal School Term Shop Trading Hours

Tuesdays and Thursdays | 8.00am -2.00pm



### UNIFORM SHOP

Located at the “Stables” | Baradene College | Gate 2  
School Term Hours: Tuesdays & Thursdays 8am - 2pm

Please visit our website for information on changes to hours including Holiday Shop Hours

[www.baradene.school.nz/buy-baradene-category/uniform](http://www.baradene.school.nz/buy-baradene-category/uniform)

Phone: 524 6019 ext 868

Email: [uniforms@baradene.school.nz](mailto:uniforms@baradene.school.nz)

**SPECIAL SIZE UNIFORMS** - Please contact the Uniform Shop should you require any special size uniforms.

## School Bus Information

Please visit

[www.baradene.school.nz/enrol/bus-information](http://www.baradene.school.nz/enrol/bus-information)



## Wardrobe Rules and Regulations

Our School has the expectation that all our students maintain a high standard of appearance both within the school and in public.

1. Full and correct uniform must be worn and items of clothing be in good repair and clearly labelled.
2. Students shall not alter the uniform skirt lengths.

### Hair

Hair should be tidy, worn in a natural colour and a style that is appropriate for school. Hair must be off the face and off the collar. Any hair that touches the collar must be tied back with a black hair tie and/red ribbon. Any hair clips must be in natural hair colours. No other hair adornments are permitted.

### Jewellery

1. A wristwatch, a necklace of spiritual or cultural significance (on a chain long enough so as not to be visible), and, if necessary, one plain gold or silver stud in the lobe of each ear, are to be worn.
2. Any non-regulation jewellery that is worn will be confiscated by a staff member and returned at the end of the term.
3. The wearing of make-up and nail polish is NOT permitted.

### Badges

Only School and house badges shall be worn on blazers.

### On the street and public transport

1. All students are required to wear the school blazer with both summer and winter uniforms unless otherwise advised by the school.
2. Students leaving either sports practices or sports fixtures must be in either the sports all weather tracksuit (top and bottom) or full day uniform.

### For formal school functions, including all School Assemblies

The correct uniform including the school blazer shall be worn.

### Use of Cell phones

1. Cell phones and AirPods are not to be used during the school day.
2. In a genuine emergency, a student may ask a staff member for permission to use their own cell phone.
3. Cell phones should be locked away in lockers or can be lodged at the School office during the day but it is the responsibility of the student to collect it at the end of the day.
4. Cell phones should be locked away in lockers for safe keeping during PE.
5. Students are responsible for the safe keeping of their own cell phone.

### Property and Privacy

1. All personal property must be labelled clearly and cared for.
2. Respect for the student's own property and the property of others is expected.
3. The privacy of each girl should be respected by others.
4. No girl may enter another girl's locker, even with permission, without that girl being present.
5. Girls have the primary responsibility to care for their own possessions and see that they are well looked after.
6. Loss will not be the responsibility of the school.

## 2024 PARENT FINANCIAL CONTRIBUTIONS

**Parent Financial Contributions** - Baradene College Limited is the Proprietor of the College and is responsible for the collection of Parent Financial Contributions which includes College and Junior or Senior Contributions.

**GST Exempt contributions** are authorised by section 34 of the Education and Training Act 2020 and qualify for the Donations Income Tax Rebate. A Donation Tax Receipt will be automatically posted out at the end of the Financial Year but is also available on request.

**GST Inclusive contributions** are authorised by section 30 of the Act and subject to GST at the current rate of 15% (subject to change by Government). These amounts do not qualify for the Donation Income Tax Rebate.

The first member of each family attending the College pays the full Financial Contribution (i.e., either the Junior or Senior Contribution). There is a discount of 5% for the second member of one family attending the College at the same time and, for the third and subsequent members of one family attending the College at the same time there is a discount of 10%. This discount does not apply to Attendance Dues, or College Contribution which are charged to all students. The Boards of Baradene College have approved an increase equal to 3% of the total Parent Financial Contributions for 2024. This is to meet increases in costs and assist with a major capital project being planned, details of which are set out below.

**Attendance Dues** - Attendance Dues (including GST) have been increased to \$254.00 per Term for senior students and \$129.00 per Term for juniors. The Minister of Education approves the rate of Attendance Dues under Section 30 of the Education and Training Act 2020 in respect of the groups of schools forming part of the Diocese of Auckland Common Fund. A portion of the Attendance Dues are paid to the Auckland Common Fund and the Attendance Dues must be applied solely for authorised purposes under Section 30 of the Act.

**Junior and Senior Contributions** - The Junior and Senior Contributions provide for the Special Character Programme within the College, assist in the repayment of bank loans committed to by the Proprietor as part of the new developments scheduled in the Master Campus Plan, contribute directly towards the cost of large capital projects and are used for general capital works around the College.

### College Contribution

The College Contribution is \$376.53 (GST exempt) per Term. This Contribution is to cover extra resources for the benefit of students including additional staffing, curriculum resources, information technology and co – curricular activities.

### College Magazine

The charge for the College Magazine of \$47.00 (incl GST) in Term 3 is based on one per family. This cost is set by the Baradene College Board of Trustees.

### Parent Teacher Association

The annual contribution of \$10.00 per family is collected on behalf of the PTA.

### Alumnae Association

A one-off contribution of \$75.00 is collected from each Year 13 student on behalf of the Alumnae Association. This is for lifetime membership of the Association.

### Master Development Plan

A Master Development Plan is subject to ongoing review to provide quality teaching and learning facilities for the students and to ensure future projects following the Music Sports and Infrastructure Project are appropriately coordinated and prioritised. The current very significant project which is under construction is the replacement of the existing gym with a new double gym including a championship size court, fitness centre and classrooms to provide facilities for the college's approved roll increase over the coming years. It is expected construction will be completed by mid 2024.

Parent Financial Contributions requested from parents may be revised from time to time in the light of rising costs. The Boards reserve the right to make any such revisions during the year after advising parents.

**The Financial Contributions for 2024 are as follows:**

**Year 7 and Year 8**

Term 1, 2024	\$820.04 Junior Contribution			
	\$376.53 College Contribution	\$1,196.57	GST exempt	
	\$112.18 Attendance Dues	<u>\$129.00</u>	GST inclusive	
		\$1,325.57		
	\$11.31 College Diary	\$13.00	GST inclusive	
Term 2, 2024	\$820.04 Junior Contribution			
	\$376.53 College Contribution	\$1,196.57	GST exempt	
	\$112.18 Attendance Dues	<u>\$129.00</u>	GST inclusive	
		\$1,325.57		
Term 3, 2024	\$820.04 Junior Contribution			
	\$376.53 College Contribution	\$1,196.57	GST exempt	
	\$112.18 Attendance Dues	<u>\$129.00</u>	GST inclusive	
		\$1,325.57		
	\$40.87 College Magazine (per family)	\$47.00	GST inclusive	
Term 4, 2024	\$820.04 Junior Contribution			
	\$376.53 College Contribution	\$1,196.57	GST exempt	
	\$112.18 Attendance Dues	<u>\$129.00</u>	GST inclusive	
		\$1,325.57		
	Parent Teacher Association annual contribution per family	\$10.00	GST exempt	

*The total portion which qualifies for the Donation Income Tax Rebate is \$4,796.28*

**Year 9 through to Year 12**

Term 1, 2024	\$834.89 Senior Contribution			
	\$376.53 College Contribution	\$1,211.42	GST exempt	
	\$220.87 Attendance Dues	<u>\$254.00</u>	GST inclusive	
		\$1,465.42		
	\$11.31 College Diary	\$13.00	GST inclusive	
Term 2, 2024	\$834.89 Senior Contribution			
	\$376.53 College Contribution	\$1,211.42	GST exempt	
	\$220.87 Attendance Dues	<u>\$254.00</u>	GST inclusive	
		\$1,465.42		
Term 3, 2024	\$834.89 Senior Contribution			
	\$376.53 College Contribution	\$1,211.42	GST exempt	
	\$220.87 Attendance Dues	<u>\$254.00</u>	GST inclusive	
		\$1,465.42		
	\$40.87 College Magazine (per family)	\$47.00	GST inclusive	
Term 4, 2024	\$834.89 Senior Contribution			
	\$376.53 College Contribution	\$1,211.42	GST exempt	
	\$220.87 Attendance Dues	<u>\$254.00</u>	GST inclusive	
		\$1,465.42		
	Parent Teacher Association annual contribution per family	\$10.00	GST exempt	

*The total portion which qualifies for the Donation Income Tax Rebate is \$4,855.68*

### Year 13

Term 1, 2024	\$834.89 Senior Contribution		
	\$376.53 College Contribution	\$1,211.42	GST exempt
	\$220.87 Attendance Dues	<u>\$254.00</u>	GST inclusive
		\$1,465.42	
	\$11.30 College Diary	\$13.00	GST inclusive
	Alumnae Association Contribution	\$75.00	GST exempt
Term 2, 2024	\$834.89 Senior Contribution		
	\$376.53 College Contribution	\$1,211.42	GST exempt
	\$220.87 Attendance Dues	<u>\$254.00</u>	GST inclusive
		\$1,465.42	
Term 3, 2024	\$834.89 Senior Contribution		
	\$376.53 College Contribution	\$1,211.42	GST exempt
	\$220.87 Attendance Dues	<u>\$254.00</u>	GST inclusive
		\$1,465.42	
	\$40.87 College Magazine (per family)	\$47.00	GST inclusive
Term 4, 2024	\$834.89 Senior Contribution		
	\$376.53 College Contribution	\$1,211.42	GST exempt
	\$220.87 Attendance Dues	<u>\$254.00</u>	GST inclusive
		\$1,465.42	
	Parent Teacher Association annual contribution per family	\$10.00	GST exempt

*The total portion which qualifies for the Donation Income Tax Rebate is \$4930.68*

## How to Enrol at Baradene College of the Sacred Heart

Complete an Enrolment Application Form and return to the College by the specified cut-off date as noted in the Timeline. Enrolment packs can be obtained from:

### The Enrolment Office

**Baradene College of the Sacred Heart, Private Bag 28906, Remuera, AUCKLAND 1541**

**Enrolment Enquires** to the Enrolment Officer, by telephoning the school, Ph 09 524 6019 ext 713, during office hours 10am-4pm daily (Pls leave a voice message). Email: [flister@baradene.school.nz](mailto:flister@baradene.school.nz)

### **Please send all the following:**

- **Signed** Enrolment Application form (Mother/Father/Guardian/Student)
- **Passport size photo** attached to application
- Copy of student's **most recent school report (end of year)**
- Copy of **New Zealand birth certificate or New Zealand Citizenship certificate**
- Copy of **passport /Visa entry or work permit or residency/citizenship for non-New Zealand born students**
- **Preference students** – the **Preference of Enrolment Certificate** signed by the Parish Priest
- Copy of **Catholic Baptismal Certificate if baptized, plus Confirmation and First Holy Communion certificates**