

Baradene College Board of Trustees Meeting Agenda

19 August 2024

**To provide a loving community of learning in the ethos and spirit of
the Society of the Sacred Heart.**

Focus Goal 2024: Building Community as a Christian Value

| Item No | Item | | Pg No. | Led by | Time |
|---------|---|----------------|--------|-----------|---------|
| 1. | Opening Prayer and welcome | | p. 4 | Gill | 5 mins |
| 2. | Faculty Report – Jackie Wood – Director of Student Support | | | Jackie | 20 mins |
| 3. | Reflection | | | Terisa | 10 mins |
| 4. | Administrative Matters | | | Gill | 5 mins |
| 4.1 | Present | | | | |
| 4.2 | Apologies: Lisa Courtney | | | | |
| 4.3 | Declarations of Interest | For Decision | | | |
| 4.4 | Student Election RESOLUTION <i>that the board approves the Student Representative Election Date for Thursday 19 September 2024 and appoints Donna Francis as the Returning Officer for this election.</i> | For Decision | | Gill | 1 min |
| 5. | Review – Strategic Matters | | | | |
| 5.1 | Acting Principal’s Report | For Noting | p.23 | Alex | 30 mins |
| | Strategic Matters Arising | For Discussion | | | |
| | RESOLUTION: <i>That the Board approves the EOTC trips as per August Principal’s report.</i> RESOLUTION: <i>That the Boards accepts the August Principal’s report.</i> | For Decision | | | |
| 5.2 | Items arising from progress to date in relation to annual plan | For Discussion | p.39 | | |
| 5.3 | SchoolDocs | For Noting | | | |
| 5.4 | Student Report – Kate Hunter | For Noting | | Kate | 2 mins |
| 5.5 | Finance committee | For Noting | p.65 | Liz | 10 mins |
| | Strategic Issues Arising | For Discussion | | | |
| | RESOLUTION: <i>That the Board accepts the Finance Committee Report.</i> | For Decision | | | |
| 5.6 | Special Character committee | For Noting | p. 73 | Catherine | 5 mins |
| | Strategic Issues Arising | For Discussion | | | |
| | RESOLUTION: <i>That the Board accepts the Special Character Committee Report.</i> | For Decision | | | |

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| 5.7 | Health, Safety & Sustainability committee | For Noting | p.74 | Therese | 5 mins |
| | Strategic Issues Arising | For Discussion | | | |
| | RESOLUTION: <i>That the Board accepts the Health, Safety and Sustainability Committee Report.</i> | For Decision | | | |
| 5.8 | Property committee – no meeting | For Noting | | | |
| | Strategic Issues Arising | For Discussion | | | |
| | RESOLUTION: <i>none</i> | For Decision | | | |
| 5.9 | Policies/Strategy committee – no meeting | For Noting | | | |
| 5.10 | Strategic Issues arising – Strategy Day planning | For Discussion | | Gill | 5 mins |
| 5.11 | Foundation Report | For Discussion | | Richard | 5 mins |
| 6. | Administration | | | All | |
| 6.1 | Confirmation of Minutes RESOLUTION: <i>That the Board approves the minutes of the previous meeting held on 1 July 2024 as a true and correct record.</i> | For Decision | p.5 | All | 2 mins |
| 6.2 | Matters Arising | For Noting | | All | 2 mins |
| 6.3 | Correspondence: | For Discussion | p.10 | All | 10 mins |
| 6.4 | Identify agenda items for next meeting | For Noting | | All | 1 mins |
| 6.5 | Principal recruitment process | For Discussion | | Gill | 20 mins |
| 6.6 | Evaluation: Reflection on Focus Goal Criterion 4: We respond to the invitations of the General Chapter and contribute to the evolving tradition of Sacred Heart education. New Wording: The Board and Leadership Team ensure that the life and development of the school community is a true reflection of the living tradition and contemporary understanding and practice of the Society of the Sacred Heart. | For Discussion | | All | 5 mins |
| 7. | Closing Prayer | | p. 76 | Gill | Finish 8.30 pm |

2024 Meeting Dates – 16 Sep, 11 Nov, 16 Nov (Sat) 9 Dec